



## MEETING ROOMS BOOKINGS

### General information

Given the extensive scientific programme planned for ESCRS 2023 and the priority given to scientific programme sessions, a limited number of meeting rooms are available for rent by industry sponsors at the Messe Wien Exhibition & Congress Centre.

These meeting spaces are located in Gallery B above Hall B of the Congress Centre.

Congress Center can be previewed using the Messe Wien Virtual Tour: [Tour by www.bild-it.at \(messecongress.at\)](http://www.bild-it.at/messecongress.at)

### Meeting room specifications

- Galerie 07/08: 32sqm / Board capacity: 20
- Galerie 13/14: 32sqm / Board capacity: 20
- Galerie 15/16: 48sqm / Board capacity: 30
- Galerie 17/18: 48sqm / Board capacity: 30
- Galerie 19/20: 32sqm / Board capacity: 20
- Lounge 03/04: 32sqm / Board capacity: 20

### Schedule

- Thursday 7 September: build up ONLY (08:00-22:00)
- Friday 8 September: In use (08:00-18:00)
- Saturday 9 September: In use (08:00-18:00)
- Sunday 10 September: In use (08:00-18:00)
- Monday 11 September: In use (08:00-18:00)
- Tuesday 12 September: Dismantling ONLY (08:00-22:00)

### Booking procedure

All booking requests must be sent to [escrs.sponex@mci-group.com](mailto:escrs.sponex@mci-group.com) including the following information:

- 🌈 Size of the room, number of people required.
- 🌈 Date(s) of the rental
  - Use as Hospitality Suite:
    - If your room requires a **specific setup and furniture** (sofas, coffee tables...), rental must be for the **entire duration of the congress** (8 Sep to 11 Sep)
  - Use as "classic" meeting room:
    - rental is available for minimum 1 full day – no hourly or half day rental available.



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Once we receive your request, we will provide you with a detailed quote based on the remaining availability. Upon acceptance, you will receive an invoice via the online booking portal that will serve as your booking confirmation.

### Rental hours

 Full day: 08:00-18.00

### Rooms

Rental price includes the meeting room itself and any existing furniture (chairs, tables, and sockets).

-  No high-voltage power connections available in the rooms
-  No signage/furniture (roll ups, tables, any physical element...) allowed in front of the door and/or in the corridor.
-  A4 insert signage available.
-  **Only Board room setup is available.** Please inform us if you required a different setup.

### Prices

- Galerie **32sqm**: €7'500 per day
- Galerie **48sqm**: €9'000 per day

### Ancillary services

Once your meeting room is confirmed, you can order additional services such as AV, IT, catering, etc,...through the online booking platform.

For further information, please contact [escrs@eaexhibitions.com](mailto:escrs@eaexhibitions.com)